

Monthly Expenditure Report



Reporting Month: October 2022

Budget Fiscal Year: 2022-2023

NC Name: Coastal San Pedro
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$29414.05	\$9569.08	\$19844.97	\$0.00	\$0.00	\$19844.97

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$23500.00	\$433.21	\$20480.84	\$0.00	\$20480.84
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$8500.00	\$9135.87	-\$635.87	\$0.00	-\$635.87
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2585.95	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SQ BRIDGEGAP	10/11/2022	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) Lloyd Staffing, Bridgegap Temporary Staffing and Services Agency, The Mailroom, and office supplies.	General Operations Expenditure	Office	\$117.04
2	IN THE MAILROOM	10/20/2022	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) Lloyd Staffing, Bridgegap Temporary Staffing and Services Agency, The Mailroom, and office supplies.	General Operations Expenditure	Office	\$21.17
3	IN THE MAILROOM	10/20/2022	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) Lloyd Staffing, Bridgegap Temporary Staffing and Services Agency. The	General Operations Expenditure	Office	\$295.00

			Mailroom, and office supplies.			
4	Community Disaster Preparedness Foundation	09/20/2022	Resolved, the Coastal San Pedro Neighborhood Council shall approve a neighborhood purpose grant for an amount not to exceed \$9,135.87 to fund three (3) Neighborhood Team Emergency Staging Area Kits fr...	Neighborhood Purpose Grants		\$9135.87
Subtotal:						\$9569.08

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



Bridgegap
 10008 National Blvd.#319
 Los Angeles, CA 90034 United States
 info@btsasa.com | 310-387-1374

Invoice #20091124

Issue date
 Oct 9, 2022

CSPNC09192022

We appreciate your business.

Bill To

Sheryl Akerblom
 CSPNC
 epperhart@cox.net
 1840 S. Gaffey Street
 Box 34
 San Pedro, CA 90731

Invoice Details

PDF created October 17, 2022
 \$117.04
 Date of service September 19, 2022

Payment

Due November 8, 2022
 \$117.04

Item	Quantity	Price	Amount
Minute Taking	1	\$117.04	\$117.04
Subtotal			\$117.04
Total Paid			\$117.04

Payments

Oct 11, 2022 (Mastercard 0817)

\$117.04



View online

To view your invoice go to <https://gosq.me/u/dIGCzmyy>
 Or open your camera on your mobile device, and place the code on the left within the camera's view.



INVOICE



The Mailroom-Virtual Office Services

Attn: Kristina Smith
1840 S Gaffey St, Suite 102, San Pedro, CA 90731, UNITED STATES
ksmith-mailroom@mail.com; Website: City of Los Angeles BTRC#
0000109027-0001-9

Invoice No#: 360-CSPNC
Invoice Date: Oct 19, 2022
Reference: DOMAIN NAME RENEWAL
Due Date: Oct 29, 2022

\$21.17
AMOUNT DUE

BILL TO

Coastal San Pedro Neighborhood Council
sakerblom@yahoo.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	Domain Name Renewal Annual renewal of domain name cspnc.org through GoDaddy.	1	\$21.17	\$21.17
			Subtotal	\$21.17
			Shipping	\$0.00
			TOTAL	\$21.17 USD

Receipt

No 2342667710

CONTACT US 24/7 1-480-505-8877

DATE:

10/10/2022

CUSTOMER #:

68863798

BILL TO:

Coastal San Pedro
1840 S Gaffey St,
Box 32,
Los Angeles, California 90731,
United States
Coastal San Pedro Neighborhood Council
+1.3105141797

PAYMENT:

Paypal \$21.17

Previous Balance \$21.17

Received Payment (\$21.17)

Balance Due (USD) **\$0.00**

Term	Product	Amount
1 yr	.ORG Domain Renewal CSPNC.ORG ¹	\$20.99
1 yr	Private Domain Registration Renewal CSPNC.ORG	\$0.00

Subtotal	\$20.99
Taxes	\$0.00
Fees	\$0.18

Total (USD)	\$21.17
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REFERENCE

Taxes	\$0.00
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GoDaddy.com, LLC	\$0.00
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2155 E GoDaddy Way,
 Tempe, Arizona 85284,
 United States

Fees	\$0.18
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1. ICANN	\$0.18
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CSPNC.ORG	\$0.18
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[Universal Terms of Service](#)

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

10/19/2022 - 15:30 PDT

Sale

Total	\$21.17
MasterCard	...0817
Name on Card	
Auth Code	065730
Trans ID	MS0126351395
Merchant No	...3929

Thank you for your business!

No additional transfer fees or taxes apply.

Payment services brought by:

Intuit Payments Inc.

2700 Coast Avenue, Mountain View, CA 94043

Phone number 1-888-536-4801

NMLS #1098819

For more information about Intuit Payments' money transmission licenses, please visit

<https://www.intuit.com/legal/licenses/payment-licenses/>

Customer copy

INVOICE



The Mailroom-Virtual Office Services

Attn: Kristina Smith
1840 S Gaffey St, Suite 102, San Pedro, CA 90731, UNITED STATES
ksmith-mailroom@mail.com; Website: City of Los Angeles BTRC#
0000109027-0001-9

Invoice No#: 359-CSPNC
Invoice Date: Oct 19, 2022
Reference: SEPT 2022 SERVICES
Due Date: Oct 29, 2022

\$295.00
AMOUNT DUE

BILL TO

Coastal San Pedro Neighborhood Council
sakerblom@yahoo.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	SEPT 2022 Services VIRTUAL OFFICE SERVICES: Printing of documents as needed (not to exceed 1000 pgs/mo, finalizing and emailing all correspondence of the board, answering telephone, responding to general emails, and physical posting of notices at Mailroom. Updating of website as needed incl posting all agendas, minutes, announcements, news. Also includes telephone answering service. Flat monthly rate \$175.	1	\$175.00	\$175.00
2	MONTHLY STORAGE FEES SEPT 2022 Storage fees for storing sound equipment, file cabinet w/files, current printer, old outdated printer & sorter, paper goods, table cloths, canopies, folding chairs, banners, etc.	1	\$50.00	\$50.00
3	SOCIAL MEDIA/EMAIL BLAST MONTHLY FEE SEPT 2022: Emails sent through Constant Contact to stakeholder list announcing upcoming committee meetings and monthly meetings. Also includes posting of meetings on CSPNC Facebook page.	1	\$25.00	\$25.00
4	Constant Contact - SEPT 2022 Constant Contact Email marketing Service @ \$45 per month.	1	\$45.00	\$45.00
			Subtotal	\$295.00
			Shipping	\$0.00
			TOTAL	\$295.00 USD

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

10/19/2022 - 16:00 PDT

Sale

Total	\$295.00
MasterCard	...0817
Name on Card	
Auth Code	081836
Trans ID	MU0118657263
Merchant No	...3929

Thank you for your business!

No additional transfer fees or taxes apply.

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Intuit Payments Inc.

2700 Coast Avenue, Mountain View, CA 94043

Phone number 1-888-536-4801

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21. Motion to purchase Neighborhood Team Emergency Staging Area Kits

The Emergency Preparedness and Public Safety Committee

Resolved, the Coastal San Pedro Neighborhood Council shall expend an amount not to exceed \$9,135.87 to fund three (3) Neighborhood Team Emergency Staging Area Kits from the Community Disaster Foundation. These kits will be distributed to the Alma Park and Point Fermin neighborhood teams, which have completed the Community Disaster Foundation training program. The kits are to be maintained by the Community Disaster Foundation and local emergency team leaders.

SA Secure Storage	KNAACK Jobsite Chest w/ Drawer - 4' W x 2.5' D x 2.5' H	\$1,500.00	1		Amazon	\$1,500.00	\$142.50	\$1,642.59	\$1,642.59
SA Dry Erase Board	Magnetic Dry Erase Board 24"x36"	\$35.00	1	\$35.00	Amazon	\$35.00	\$3.32	\$38.33	\$38.33
SA Maps	Plastic Panel 24"x36" to cover map	\$40.00	1	\$40.00	Amazon	\$40.00	\$3.80	\$43.80	\$43.80
MR - Bag	Arsenal 5216 Responder Gear Bag	\$140.00	2	\$280.00	SOS Products	\$280.00	\$26.60	\$306.60	\$306.60
MR - Blankets	Mylar Blankets - 84"x52" indiv sealed - 100 Count	\$50.00	1	\$50.00	Amazon	\$50.00	\$4.75	\$54.75	\$54.75
SA Drinking Water	4.22 oz pouch - 64 Pack - 5yr shelf life	\$28.00	2	\$56.00	Amazon	\$56.00	\$5.32	\$61.32	\$61.32
Staging Area Team Lighting	Mini flashlight 1 AA - 300 lm - 10 Pack	\$30.00	2	\$30.00	Amazon	\$60.00	\$5.70	\$65.70	\$65.70
SA Radio Charger	Six Way Multi-Charger	\$80.00	2	\$160.00	Amazon	\$160.00	\$15.20	\$175.20	\$175.20
Staging Area Battery	12V, 30Ah LFP Battery	\$300.00	2	\$600.00	Bioenno	\$600.00	\$57.00	\$657.00	\$657.00

Total cost, including tax, for partially equipping one Emergency Kit:

\$3,045.29

Requesting funding for three (3) Kits for two established Neighborhood Teams: Alma Park & Pt. Fermin:

X 3

TOTAL FUNDING REQUESTED:

\$9,135.87