

Monthly Expenditure Report



Reporting Month: June 2023

Budget Fiscal Year: 2022-2023

NC Name: Coastal San Pedro
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$18740.89	\$3187.89	\$15553.00	\$1000.00	\$0.00	\$14553.00

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$11500.00	\$2187.89	\$-253.10	\$0.00	\$-253.10
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$20500.00	\$1000.00	\$4614.13	\$1000.00	\$3614.13
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$24451.08	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SQ BRIDGEGAP	06/01/2023	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) meeting space (DoubleTree Hotel), Lloyd Staffing, Bridgegap Temporary Staffing and Services Agency, ?e Mailroom, and office supplies.	General Operations Expenditure	Office	\$131.67
2	DOUBLETREE HOTELS	06/06/2023	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) meeting space (DoubleTree Hotel), Lloyd Staffing, Bridgegap Temporary Staffing and Services Agency, ?e Mailroom, and office supplies.	General Operations Expenditure	Office	\$662.48

3	DOUBLETREE HOTELS	06/06/2023	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) meeting space (DoubleTree Hotel), Lloyd Staffing, Bridgegap Temporary Staffing and Services Agency, ?e Mailroom, and office supplies.	General Operations Expenditure	Office	\$662.48
4	IN THE MAILROOM	06/19/2023	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) meeting space (DoubleTree Hotel), Lloyd Staffing, Bridgegap Temporary Staffing and Services Agency, ?e Mailroom, and office supplies.	General Operations Expenditure	Office	\$295.00
5	IN THE MAILROOM	06/19/2023	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) meeting space (DoubleTree Hotel), Lloyd Staffing, Bridgegap Temporary Staffing and Services Agency, ?e Mailroom, and office supplies.	General Operations Expenditure	Office	\$295.00
6	SQ PRIORITYONE PRINTI	06/21/2023	Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighborhood Council expenses including (but not limited to) meeting space (DoubleTree Hotel), Lloyd Staffing, Bridgegap Temporary Staffing and Services Agency, ?e Mailroom, and office supplies.	General Operations Expenditure	Office	\$141.26
7	15th STREET ELEMENTARY	04/25/2023	Resolved, the Coastal San Pedro Neighborhood Council shall award a neighborhood purpose grant in the amount of \$ 1,000 to 15th Street Elementary School for renovating raised planter beds ...	Neighborhood Purpose Grants		\$1000.00
Subtotal:						\$3187.89

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Community Disaster Preparedness Foundation	05/15/2023	Resolved, the Coastal San Pedro Neighborhood Council shall award a neighborhood purpose grant in the amount of \$ 1,000 to Community Disaster Prep Foundation for Neighborhood team staging ...	Neighborhood Purpose Grants		\$1000.00
Subtotal: Outstanding						\$1000.00

PriorityOne Printing

350 W. 5th Street, Suite
103
San Pedro, CA 90731
(310) 831-8804
PriorityOnePrinting.com

Jun 21, 2023
1:09 PM

Authorization: 030041
Receipt: hMKQ

MASTERCARD
AID AO 00 00 00 04 10 10

Color copies x 1 \$129.00
Custom Pricing

Subtotal \$129.00
Sales Tax \$12.26

Total \$141.26
MasterCard 7559 (Chip) \$141.26
Douglas Epperhart



Bridgegap
 10008 National Blvd.#319
 Los Angeles, CA 90034 United States
 info@btsasa.com | 310-387-1374

Invoice #20091209

Issue date
 May 1, 2023

CSPNC04172023

We appreciate your business.

Customer

Sheryl Akerblom
 CSPNC
 epperhart@cox.net
 1840 S. Gaffey Street
 Box 34
 San Pedro, CA 90731

Invoice Details

PDF created June 7, 2023
 \$131.67
 Service date April 17, 2023

Payment

Due May 31, 2023
 \$131.67

Items	Quantity	Price	Amount
Minute Taking	1	\$131.67	\$131.67
Subtotal			\$131.67

Total Paid **\$131.67**

Payments

Jun 1, 2023 (Mastercard 7559) \$131.67



View online

To view your invoice go to <https://squareup.com/u/gdPdPj5r>
 Or open the camera on your mobile device and place the QR code in the camera's view.



DOUBLETREE BY HILTON SAN PEDRO
 2800 VIA CABRILLO MARINA
 SAN PEDRO, CA 90731
 United States of America
 TELEPHONE 310-514-3344 • FAX 310-514-8945
 Reservations
 www.hilton.com or 1 800 HILTONS

COASTAL SAN PEDRO NEIGHBORHOOD

200 N SPRING STREET
 EPPERHART@COX.NET
 LOS ANGELES CA 90012
 UNITED STATES OF AMERICA

Room No: STAL
 Arrival Date:
 Departure Date:
 Adult/Child:
 Cashier ID: RAWA
 Room Rate:
 AL:
 HH #
 VAT #
 Folio No/Che 748276 A

DOUBLETREE BY HILTON SAN PEDRO 6/21/2023 12:01:00 PM

GROUP CHARGES - ,

DATE	REF NO	DESCRIPTION	CHARGES
6/6/2023	3745559	Advance Deposit MC *7559	(\$662.48)
6/20/2023	3755749	BANQUETS MEETING ROOM	\$500.00
6/20/2023	3755750	BANQUETS SERVICE CHARGES/TIPS	\$105.00
6/20/2023	3755751	SALES TAX	\$57.48
BALANCE			\$0.00



DOUBLETREE BY HILTON SAN PEDRO
 2800 VIA CABRILLO MARINA
 SAN PEDRO, CA 90731
 United States of America
 TELEPHONE 310-514-3344 • FAX 310-514-8945
 Reservations
 www.hilton.com or 1 800 HILTONS

COASTAL SAN PEDRO NEIGHBORHOOD

200 N SPRING STREET
 EPPERHART@COX.NET
 LOS ANGELES CA 90012
 UNITED STATES OF AMERICA

Room No: BORH
 Arrival Date:
 Departure Date:
 Adult/Child:
 Cashier ID: RAWA
 Room Rate:
 AL:
 HH #
 VAT #
 Folio No/Che 748301 A

DOUBLETREE BY HILTON SAN PEDRO 6/12/2023 10:23:00 AM

GROUP CHARGES - ,

DATE	REF NO	DESCRIPTION	CHARGES
6/6/2023	3745586	Advance Deposit MC *7559	(\$662.48)
6/10/2023	3748568	BANQUETS MEETING ROOM	\$500.00
6/10/2023	3748569	BANQUETS MEETING ROOM	\$105.00
6/10/2023	3748570	SALES TAX	\$57.48
BALANCE			\$0.00

INVOICE



The Mailroom-Virtual Office Services
1840 S Gaffey St, Suite 102, San Pedro, CA
90731, UNITED STATES
ksmith-mailroom@mail.com; Website: City of
Los Angeles BTRC# 0000109027-0001-9

Invoice No#: 529-CSPNC
Invoice Date: Jun 19, 2023
Reference: JUNE 2023 SRVCS
Due Date: Jun 29, 2023

\$295.00
AMOUNT DUE

BILL TO

Coastal San Pedro Neighborhood Council
sakerblom@yahoo.com

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	JUNE 2023 Services VIRTUAL OFFICE SERVICES: Printing of documents as needed (not to exceed 1000 pgs/mo, finalizing and emailing all correspondence of the board, answering telephone, responding to general emails, and physical posting of notices at Mailroom. Updating of website as needed incl posting all agendas, minutes, announcements, news. Also includes telephone answering service. Flat monthly rate \$175.	1	\$175.00	\$175.00
2	JUNE 2023 MONTHLY STORAGE FEES Storage fees for storing sound equipment, file cabinet w/files, current printer, old outdated printer & sorter, paper goods, table cloths, canopies, folding chairs, banners, etc.	1	\$50.00	\$50.00
3	SOCIAL MEDIA/EMAIL BLAST MONTHLY FEE JUNE 2023: Emails sent through Constant Contact to stakeholder list announcing upcoming committee meetings and monthly meetings. Also includes posting of meetings on CSPNC Facebook page.	1	\$25.00	\$25.00
4	Constant Contact - JUNE 2023 Constant Contact Email marketing Service @ \$45 per month.	1	\$45.00	\$45.00
			Subtotal	\$295.00

Shipping

\$0.00

TOTAL

\$295.00 USD

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

06/19/2023 - 14:49 PDT

Sale

Total	\$295.00
MasterCard	...7559
Name on Card	Coastal San Pedro NC
Auth Code	081746
Trans ID	MU0167996772
Merchant No	...3929

Thank you for your business!

No additional transfer fees or taxes apply.

Payment services brought by:

Intuit Payments Inc.

2700 Coast Avenue, Mountain View, CA 94043

Phone number 1-888-536-4801

NMLS #1098819

For more information about Intuit Payments' money transmission licenses, please visit

<https://www.intuit.com/legal/licenses/payment-licenses/>.

Customer copy

INVOICE



The Mailroom-Virtual Office Services
1840 S Gaffey St, Suite 102, San Pedro, CA
90731, UNITED STATES
ksmith-mailroom@mail.com; Website: City of
Los Angeles BTRC# 0000109027-0001-9

Invoice No#: 528-CSPNC
Invoice Date: Jun 19, 2023
Reference: MAY 2023 SRVCS
Due Date: Jun 29, 2023

\$295.00
AMOUNT DUE

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Coastal San Pedro Neighborhood Council
sakerblom@yahoo.com

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Shipping

\$0.00

TOTAL

\$295.00 USD

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

06/19/2023 - 14:38 PDT

Sale

Total	\$295.00
MasterCard	...7559
Name on Card	Coastal San Pedro NC
Auth Code	018458
Trans ID	MU0167994564
Merchant No	...3929

Thank you for your business!

No additional transfer fees or taxes apply.

Payment services brought by:

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2700 Coast Avenue, Mountain View, CA 94043

Phone number 1-888-536-4801

NMLS #1098819

For more information about Intuit Payments' money transmission licenses, please visit

<https://www.intuit.com/legal/licenses/payment-licenses/>.

Customer copy



Los Angeles Unified School District
15th Street Elementary School
1527 S. Mesa Street, San Pedro, California 90731
Telephone (323) 587-4235 FAX (323) 587-0257

Alberto M. Carvahlo
Superintendent of Schools
Andre Spicer
Superintendent, Local District South
DR. PABLO OSORIO
Principal
Evelyn Ontiveros
Assistant Principal
Hengameh Rahmanou
Assistant Principal, EIS

Principal Dr Pablo Osorio

15th St Elementary School
1527 S Mesa St
San Pedro, CA 90731
310.547.3323
peo3279@lausd.net

13th March 2023

Sheryl Akerblom

Coastal San Pedro Neighborhood Council
1840 S Gaffey Street, Box 34
San Pedro, CA 90731

Dear Ms. Akerblom,

Please find enclosed our Neighborhood Purpose grant application and proposed budget to plant and maintain a native habitat butterfly garden.

Please also find included our Public School Status and Business Tax Registration Certification.

We look forward to the next steps in the process to bring this grant money to our Title I school.

Sincerely,

Principal Dr Pablo Osorio

Neighborhood Council Funding Program APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Coastal San Pedro Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) 15th St Elementary School
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 1527 S Mesa St San Pedro CA 90731
Organization Mailing Address **City** **State** **Zip Code**

1c) _____
Business Address (If different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
Principal Dr Pablo Osorio 310.547.3323 peo3279@lausd.net
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) **City** **State** **Zip Code**

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

The intent of this grant is to revitalize four barren raised beds in the kinder yard of 15th St Elementary School. Julie Dorado, beloved office tech at 15th St, died of COVID during the pandemic. A mural of butterflies representing her and the three 15th St Elementary alumni she raised, was painted in conjunction with butterfly garden beds. Over the years, these beds have been neglected. This grant will fund the materials and expertise needed to turn this neglected space into a vibrant, successful native habitat butterfly garden. It will beautify an area accessible to the entire student body, and will engage the students in both its continuing success and in observing a functioning wildlife habitat. A fourth existing raised bed will be planted with berries for all students at this Title I school.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

The point of this garden is to beautify an area for all the students, provide opportunities for learning and rewarding stewardship, and to provide native habitat for butterflies and other wildlife. The entire project will be overseen by Master Gardener Lara Hughey of Green Girl Farms, who will provide educational workshops that comply with CORE STEAM educational standards. The fifteen Kinder-2nd grade students that plant and maintain the garden beds will work as a team to provide educational opportunities to the entire school, since the resulting blooms, berries and butterflies will be there for everyone to enjoy and study. Instilling the values of gardening, environmental stewardship, and appreciation and understanding of the animal and plant kingdom in young children will strengthen this generation of 15th St students and broaden their view of what it means to learn and do well in school.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	SEE ATTACHED	\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	SEE ATTACHED	\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Central San Pedro Neighborhood Council

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$1,325.57

10a) Start date: 04 / 11 / 23 10b) Date Funds Required: 05 / 08 / 23 10c) Expected Completion Date: 06 / 09 / 23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Dr. Pablo Osorio Principal 3-13-23
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Evelyn Ontiveros Assistant Principal _____
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

15TH ST. ELEMENTARY BUTTERFLY GARDEN BUDGET 2023

Prepared by: Lara Hughey lara@greengirlfarms.org

Date: March 1, 2023

Item	Amount	Type	Source	Price	Sub Total	Sales Tax	Shipping	TOTAL
Butterfly Garden Supplies								
Student Tools								
Small Garden Gloves (package of 12)	1	HIZYI	Amazon	\$24.99	\$24.99	\$2.37		\$27.36
Medium Garden Gloves (package of 12)	1	HIZYI	Amazon	\$24.99	\$24.99	\$2.37		\$27.36
Small Garden Trowels	4	Sets of 5	Amazon	\$18.99	\$75.96	\$7.22		\$83.18
Watering Cans	10	Sets of 2	Amazon	\$25.63	\$256.30	\$24.35		\$280.65
Storage Bins w Flip Lid(H12.5"x W5.5"x D22.25")	3	HDX 12 Gal	Home Depot	\$11.98	\$35.94	\$3.41		\$39.35
Laminated Monthly Task Instruction Booklet (Estimated)	2	Booklets	FedEx Kinkos	\$30.00	\$60.00	\$5.70		\$65.70
					STUDENT TOOLS TOTAL:		\$523.61	
Butterfly Garden Materials								
Compost - Black Gold, 1 cubic foot	20	Bags - 1 cf each	Ace - Lomita	\$7.99	\$159.80	\$15.18		\$174.98
Fertilizer	1	Bag - 4 lb	Ace - Lomita	\$9.99	\$9.99	\$0.95		\$10.94
Seeds - Butterfly Garden Mix	20	Packets	San Diego Seed	\$4.15	\$83.00	\$7.89		\$90.89
Strawberry Plants - Albion	1	Bundle of 25	Johnny's Select	\$35.50	\$35.50	\$3.37	\$11.50	\$50.37
Pollinator Plants	20	gallon size plants	PVPLC.ORG	\$8.00	\$160.00	\$15.20	\$45.00	\$220.20
					GARDEN MATERIALS TOTAL:		\$361.46	
Project Staff								
Garden Materials & Install Coordinator	16	Hours		\$20.00				\$320.00
					PROJECT STAFF TOTAL:		\$320.00	
					BUTTERFLY GARDEN PROJECT SUBTOTAL:		\$1,205.06	
					CONTINGENCY:		\$120.51	
					BUTTERFLY GARDEN PROJECT PROJECTED GRAND TOTAL =		\$1,325.57	



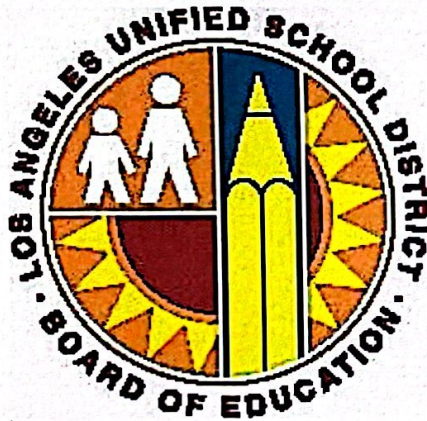
Los Angeles Unified School District Investing in LAUSD

can't find something?



Menu

15th Street Elementary



About Our School

Principal: OSORIO, PABLO E Address: 1527 S MESA ST,
 Grades: K- 5 SAN PEDRO, CA 90731
 Location Code: 3767 Telephone: 310-547-3323
 Cost Center Code: 1376701 Fax: 310-547-1156
 Local District: South All Legal Notices
 Community of Schools: SAN PEDRO Website: 15thstes-laUSD-
 ca.schoolloop.com
 Board District: 7
 Board Member: Tanya Ortiz
 Franklin
 Detailed Information

[link disclaimer](#)

School Profile	Performance Indicators
<p>The school calendar is: SINGLE-TR...</p> <p>Demographics</p> <p>Click here and select your school to view Pedestrian Routes to School</p> <p>Athletic Reports</p> <p>School Plan for Student Achle...</p>	<p>SARC</p> <p>CAASPP - CDE</p> <p>Data Summary Sheet</p> <p>School Experience Survey Reports</p> <p>Accountability</p>

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature Sheryl Akerblom

Authorized Signature: Douglas Epperhart

Print/Type Name:

Print/Type Name:

Date:

Date: